

## JOB VACANCY NOTICE

August 8, 2018

**CITY OF CARROLL  
DEPARTMENT OF PARKS & RECREATION  
RECREATION SUPERINTENDENT**

The City of Carroll, Iowa, (Population 10,103) is seeking candidates for a Recreation Superintendent.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Seeking a highly motivated individual to plan, organize and implement successful programs for a 60,000 sq. ft. building and 11,250 sq. ft. outdoor aquatic facility, nine baseball/softball fields and many soccer fields. Must have effective communication skills; be able to implement and deliver high quality programs/services. Plans, markets/promotes, develops, and supervises the recreational and aquatic programs for all ages. A degree in relevant academic field and four years relevant experience is preferred. CPO and American Red Cross Lifeguard Certificates within first twelve months of employment preferred. The Recreation Superintendent will supervise three full-time staff, and many part-time and seasonal employees. Candidate must be Customer Service oriented, energized by working with large numbers of people/members, prepared to create and lead change and willing to work with the Management Team to achieve the established goals and benchmarks for the Carroll Recreation Center and all recreational and aquatic programs. FLSA exempt position. Salary hiring range \$51,310 -\$68,414. The Recreation Superintendent will be appointed by the Director of Parks and Recreation.

Carroll is the county seat located in West-Central Iowa on U.S. Highway 30, approximately 100 miles from Omaha, Des Moines, and Sioux City. It is commercial and agriculture hub for the region. There are quality recreation options, parks, lake, trails, and indoor and outdoor swimming pools managed by the parks and recreation department. Additional information about the City of Carroll and the Parks and Recreation Department is available on line at [www.cityofcarroll.com](http://www.cityofcarroll.com)

For additional information or to apply send cover letter, resume and salary history by

**August 27, 2018**

Jack Wardell

[jwardell@cityofcarroll.com](mailto:jwardell@cityofcarroll.com)

712-792-1000